

2012 Artist Trust Fellowships

CRAFT • LITERATURE • MEDIA • MUSIC

Deadline: February 26, 2012

Online applications must be submitted by 10:59pm.

artist || TRUST
SUPPORTING ART AT ITS SOURCE

Artist Trust is a not-for-profit organization committed to invigorating community life in Washington State by supporting and encouraging individual artists in all disciplines. In addition to five grant programs, Artist Trust provides a comprehensive suite of career training, professional development resources and counseling. Now in its 25th anniversary year, Artist Trust has awarded more than \$9 million dollars to Washington State artists.

For more information about Artist Trust:
Artist Trust, 1835 12th Avenue, Seattle, WA 98122
206/467-8734 x11 :: 1/866/218-7878 (toll free)
miguel@artisttrust.org :: www.artisttrust.org

ABOUT THE AWARDS

Artist Trust Fellowships are \$7,500 unrestricted awards. They are designed to recognize artistic achievement, dedication to an artistic discipline and potential for further professional development. Fellowships are not project grants. In 2012, 16 artists working in Craft, Literary, Media and Music Arts will receive Fellowships.

WHO IS ELIGIBLE

Artist Trust Fellowships are awarded in two-year cycles. 2012 Fellowships are open to generative artists residing in Washington State working in the disciplines of Craft Arts, Literary Arts, Media Arts and Music Arts. Fellowships for artists working in Emerging Fields & Cross-Disciplinary Arts, Performing Arts, Visual Arts and Traditional & Folk Arts will be available in 2013. Generative artists are defined as the originators of works of art. Recipients of Fellowships from Artist Trust between the years 2004–2011 are not eligible to apply this year.

Only one application will be accepted per artist. Applicants should apply to the category that best describes their work. Please contact Artist Trust if you have questions about selecting a category. Artist Trust staff may review materials submitted and make the final determination with regard to eligibility and category for review. You will be notified of any changes to the status of your application.

APPLICANTS MAY NOT BE:

- Graduate or undergraduate matriculated students enrolled in any degree program at the deadline date of February 26, 2012.
- Current Board members, Honorary Committee members, staff, consultants, Commissioners or current Fellowship panelists for Artist Trust or their immediate family members.

APPLICANTS MUST BE:

- 18 years of age or older.
- Washington State residents at the time of application and payment. Payment may be made up to one year after the application date.
- Generative artists: those who are the originators of a work of art.

Artist Trust will confirm applicant eligibility.

PROOF OF RESIDENCY

All 2012 Fellowship recipients will be required to provide proof of Washington State residency upon notification that they have received a Fellowship. Accepted proof of residency includes one of the following:

- A photocopy of your Washington State Voter's Registration Card; or
- A photocopy of your Washington State Identification Card; or
- A photocopy of your Washington State Driver's License.

DEADLINE

All applicants must submit an online application by 10:59pm on Sunday, February 26, 2012.

MEET THE ARTIST

Meet the Artist is an integral part of the Fellowship Program. Examples of *Meet the Artist* events include: a public reading, a lecture, a workshop or a performance of the recipient's work. Recipients must present their *Meet the Artist* event outside of their geographic area of residence or to a community that would not ordinarily have access to their work, within Washington State. *Meet the Artist* events provide visibility for the artist and provide Washington State residents with increased awareness about artists in our state. Each Fellowship recipient must develop and arrange a *Meet the Artist* event, to be approved by Artist Trust prior to final payment of the award. Each Fellowship recipient must also submit a final report on his or her *Meet the Artist* experience to Artist Trust. The final \$500 payment for each Fellowship will be made after the recipient completes the *Meet the Artist* requirement.

**APPLY ONLINE AT
WWW.CALLFORENTRY.ORG**

APPLICATIONS MUST BE MADE IN THE NAME OF AN INDIVIDUAL ARTIST

Applications made in the name of collectives, companies, bands, groups and ensembles will not be accepted. Only the work sample, work sample description (Literary artists), artist statement and résumé of one artist will be reviewed by the Selection Panel. Artist's intent on applying as an "Artist Team" must call Artist Trust to verify eligibility. Artist Team is defined as two or more artists who have a documented history of creating and presenting their work as an Artist Team.

Eligibility to apply as an Artist Team must be confirmed every grant cycle.

SUPPORT MATERIALS

Support materials are required as part of the application and serve to introduce you and your work to the panel. Only materials requested and submitted online for this application will be reviewed. Do not send magazine articles, letters of recommendation, reviews, catalogs, etc.; these items will not be presented to the panel. Applicants should submit recent work, although work samples may represent work from the past five years. All work samples must be uploaded via the online system. Do not send original art work. Recipients are selected based on the artistic excellence as presented in the applicant's work samples. All work samples should be clear, legible and/or audible reproductions of your work.

ANNOUNCEMENT & PAYMENT OF AWARDS

All applicants will be notified of decisions by electronic mail by mid-May 2012. Payment will be made in June 2012. Final payment will not be made until a *Meet the Artist* Event is confirmed with Artist Trust (see information about *Meet the Artist*). Checks will be written in the name of the applicant(s) only. Checks cannot be issued to third parties.

OWNERSHIP

Works created with assistance from the Fellowship belong to the artist. Artist Trust keeps the submitted support materials from each Fellowship recipient for the Artist Trust archives.

LIABILITY

Artist Trust will not be responsible for loss or damage of submitted support data due to technology failure or unforeseen circumstances.

SELECTION PROCESS & CRITERIA

Artist Trust will convene discipline-specific review panels composed of artists and arts professionals. One member of each panel may be from outside Washington State.

Panelists will review applications and support material and make Fellowship recommendations based on:

- their subjective judgment of artistic excellence as presented in the work submitted in the support materials;

- the professional background of the artist; and
- evidence of continuing dedication to artistic discipline.

Please Note: The greatest weight will be given to the artistic strength represented in the work samples submitted. Each panel's Fellowship recommendations will be presented to the Artist Trust Board of Trustees for confirmation. Panelists change for each round of grants. Panelists are selected by Artist Trust staff and approved by the Executive Committee of the Artist Trust Board of Trustees. Recommendations of potential panelists are always welcome and will be considered. Panelists' names are announced after the Fellowships are announced.

MATERIALS TO SUBMIT

- Artist Résumé
- Artist Statement
- Work Sample(s) as outlined by Work Sample Instructions
- Work Sample Description (Synopsis Page: Literary artists)

Applications must be submitted online by 10:59pm on February 26, 2012. Please be aware that February 26, 2012 is a Sunday. Artist support lines at www.callforentry.org are open Monday–Friday.

HOW TO APPLY ONLINE AT WWW.CALLFORENTRY.ORG

Entry Instructions:

All materials should be submitted in digital format through CaFÉ™ at www.callforentry.org,

A three-step guide to using the CaFÉ™ system:

1. Login or new users register on CaFÉ to create a user name and password.
2. Format work samples (images, audio or video) to site specifications for uploading. Work sample formatting information can be found on the CaFÉ website under "CaFÉ Help."
3. After uploading work samples click "Apply to Calls," search for "Artist Trust Fellowship 2012" and click "Apply to this Call."
4. Complete application.

STILL HAVE QUESTIONS? Contact us:
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Who Do I Contact When I Have a Problem?

Need help formatting your images? Looking for information about managing your application? Please visit the CaFÉ™ Help section for answers to most questions about the CaFÉ™ system.

Each organization or agency using CaFÉ™ has its own policies and procedures for application and jury management. CaFÉ™ is simply an online application management system that each call for entry sponsor uses to administer its application and jury processes. If you have questions about application protocol, submission requirements, deadlines, jury, or other administration issues, you should contact Artist Trust. The CaFÉ™ technical support team can be of assistance to artist applicants when technical issue arise.

You should contact Artist Trust if you:

- Need to edit an application you already submitted.
- Need to speak with someone about deadline dates.
- Need information about the call's jury process, status, or results.
- Have questions about the status of your application.
- Have questions about application requirements and general submission policies.
- Have a question about notifications and jury results.

You should contact a member of the CaFÉ™ team if you:

- Have a question about how to checkout or you encounter an error.
- Cannot access the Web site or encounter an authentication error.
- Have questions about uploading or formatting your images.
- Images are not uploading or you encounter an error at upload.
- Encounter any error messages or bugs you would like to report.
- Are unable to navigate the CaFÉ™ Web site.
- Have suggestions for system enhancements, improvements.

The CaFÉ™ Team is happy to address your tech support needs. Contact them at cafe@westaf.org for assistance.

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WORK SAMPLE GUIDELINES

- ALL APPLICATIONS MUST BE SUBMITTED ONLINE.
- Apply under the category which best describes your work.
- We suggest submitting work samples of your artwork that has been created within the past three years.
- Work Sample Descriptions are extremely valuable for the panelists to understand what they are looking at or reading.
- It is especially important to CLARIFY your role in the submission (dancer, lighting designer, etc.).

CATEGORY = WORK SAMPLE FORMAT ALLOWED:

CRAFT:

Work samples must be submitted as:

- JPG
- Dimensions: 1920 x 1920 pixels (see CaFÉ Help for assistance)
- File Format: Save all images as BASELINE Standard JPEG. Do not save as a Progressive JPEG.
- File Size: JPEGs must be under 1.8 MB.
- Color space: Save images in an RGB color space, preferably sRGB.

MUSIC:

Work samples must be submitted as:

- File Types Accepted: AIFF, WAV, XMF, MP3
- Bit Rate: minimum 96 kbps, maximum 320 kbps
- Codec: aiff, wav, au
- File Size: 10 MB maximum

MEDIA:

Work samples must be submitted as:

- File Types Accepted: 3GP, WMV, AVI, MOV, ASF, MPG, MP4, M2T, MKV, M2TS
- Resolution: minimum 640x480, maximum 1920x1080
- Aspect Ratio: 4:3 or 16:9
- Bit Rate: recommended above 240Kbps
- Frame Rate: minimum 12 fps, recommended 30 fps. The frame rate of the original video should be maintained without re-sampling. In particular, pulldown and other frame rate re-sampling techniques are strongly discouraged.
- Codec: h.264, h.263, mpeg-1, mpeg-2, mpeg-4, Windows Media Video, and motion jpeg mpeg-1 muxed, Apple Lossless
- Container: 3gp, asf, avi, mov, mpeg, mpeg-2, mp4, ogg
- File Size: 100 MB maximum

Please note: your video file will be converted to a flash file to enable system playback.

LITERARY:

Work samples must be submitted as:

- .doc, .pdf or .txt.
- A maximum of 12 pages for poetry, fiction, graphic novels, experimental works, and creative non-fiction. All manuscripts must be typed with a 12-point font size or larger and cannot be single-spaced (except for poetry).
- Work Sample Description (a.k.a. synopsis) of the work(s) submitted.

Work Sample guidelines continued on next page.

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WORK SAMPLE GUIDELINES, cont'd.

ADDITIONAL WORK SAMPLE GUIDELINES:

IMAGES

- Submit ONLY one image per file. For example, do not include several angles of one piece within one digital image.
- Your group of images should be cohesive in some way, perhaps through medium or subject matter. The backdrop should be neutral; we recommend a white, black or gray backdrop. Make sure the image of the art is clear and that your images are in focus and properly lit. If possible, use a projector to view your images, so you can see and correct any flaws.
- Work Sample Description should include: Title; media; dimensions ("H"xW"xD"); year you completed the work.

MANUSCRIPTS

- If you submit excerpts from different manuscripts, it is recommended that they compliment each other. Use the Work Sample Description page to explain any differences between the selections of work you submit.
- The Work Sample Description (aka synopsis) page is an opportunity to provide detailed information that your manuscript selection may not be able to explain. For example, if you submit an excerpt, use the Work Sample Description page to explain exactly where the excerpt fits into the complete work. The work sample description page does not count as one of your work sample pages. You are allowed ONE work sample description page.
- File format: PDF or .DOC

AUDIO

- Maximum 3 work samples. No more than 8 minutes total. For time-based submissions, the Selection Panel will review a minimum of 2 minutes and a maximum of 8 minutes of your combined work sample or cumulative minutes. Your submission should begin where you want the Selection Panel to begin. We recommend that you submit 3 individual files rather than one file with 3 work samples.

VIDEO

- Maximum 3 work samples. No more than 8 minutes total. Selection Panel will review a minimum of 2 minutes and a maximum of 8 minutes of your combined work sample or cumulative minutes. Your submission should begin where you want the Selection Panel to begin. Choose a selection that will make the panel curious about your work and want to hear more. We recommend that you submit more than one sample of your work, but make sure each sample is strong. REMEMBER, the panel may review only two minutes of your work, so pick the most compelling section. Do not submit a work sample that is designed for promotional purposes. Panelists want a clear presentation of your work, not an infomercial. We recommend that you submit 3 individual files rather than one file with 3 work samples.

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FELLOWSHIP TIPS AND HELPFUL HINTS

2012 FELLOWSHIP TIPS AND HELPFUL HINTS

We know you are concerned about getting it "just right" so the following are tips and helpful hints for preparing your Fellowship application. We've put these tips together based on questions we receive each year. If we haven't answered your question here, contact the Artist Trust Program Staff at: 206/467-8734 x11, toll-free 1/866/218-7878 x11, miguel@artisttrust.org.

BEFORE YOU DO ANYTHING:

- Read the application guidelines and instructions carefully.
- Choose your category:

CRAFT

includes but is not limited to: Ceramics, Glass, Fiber Arts, Furniture, Jewelry Arts, Metal, Paper, Stone, Wood and Book Arts.

MEDIA

includes but is not limited to: Film, Video, Animation, Immersive Audio & Video works, Web Serials, Web-based Art, Screenplays, Screenwriting, Teleplays, Other.

MUSIC

includes but is not limited to: Music Composition, Generative Arrangement, and Improvisational Composition.

LITERATURE

includes but is not limited to: Creative Non-Fiction, Experimental Works, Fiction, Graphic Novels, and Poetry.

- Review and prepare your résumé and artist statement.
- Prepare your work samples.
- Give yourself plenty of time to complete the application; you might need a substantial amount of time to prepare your work sample.
- Have a peer or colleague review your support materials. They can be objective and offer advice and suggestions for improvement.

RÉSUMÉ:

An Artist Résumé includes dates and locations of presentations of your work; dates and titles of publications that have included your work; any recognition or awards you have received as an artist, education, bibliography etc. Please limit résumé to five pages or less. It is recommended that the résumé be a .pdf, .doc or .txt file.

ARTIST STATEMENT:

An Artist Statement is an introductory text that provides a contextual background for your artwork. There is no formula for an Artist Statement, but it might include information about how the work developed (its source and direction), the underlying idea and structure, the conceptual aspects, your philosophies, and/or possible influences. In some cases, the statement may address the use of particular materials and processes. Please limit Artist Statement to one page. It is recommended that the Artist Statement be a .pdf, .doc or .txt file.

WORK SAMPLE:

Artistic excellence is the foremost criterion that the panelists use during the selection process. *Approximately 75% of the decision is based on your work sample.* Your submitted work sample should be the strongest representation of your work.

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