

TOP LEFT: *ALGOPLEX*, Alexander Miller, 2018 GAP recipient CENTER LEFT: *Holding One's Breath (detail)*, Amanda Salov, 2018 GAP recipient BOTTOM LEFT: *Write About An Empty Birdcage*, Elaina Ellis, 2018 GAP recipient TOP CENTER: *Untitled 26*, Barry Johnson, 2018 GAP recipient BOTTOM CENTER: *Galaxy Twists*, Whitney Evans, TOP RIGHT: *Here (Anna Krupp)*, Ella Mahler, 2018 GAP recipient

2019 Grants for Artist Projects

GUIDELINES

DEADLINE: June 24, 2019

Online applications must be submitted by 11:59 PM

www.artisttrust.org

2019 Grants for Artist Projects

ABOUT ARTIST TRUST

Artist Trust is a not-for-profit organization whose sole mission is to support and encourage individual artists working in all disciplines in order to enrich community life throughout Washington State. It has invested over \$10 million in Washington State artists since its founding in 1986. Visit artisttrust.org to learn more.

ABOUT GRANTS FOR ARTIST PROJECTS

Grants for Artist Projects (GAP) Awards are project-based grants of \$1,500 open to Washington State artists of any discipline. GAP Awards provide support for artist projects, including the development, completion, or presentation of new work. Funding may be used for artist fees, materials, equipment, space rental, travel for research, documentation, professional development opportunities, marketing & promotion, and many other needs related to your project. Projects must take place October 2019 – October 2020. In 2019, Artist Trust will award 61 GAP Awards. In addition to funding, up to 4 media or performance artists will be awarded an evening to show their work at The Neptune Theatre in Seattle, WA as part of the Seattle Theater Group Nights at The Neptune summer series.

Artists of color and artists outside of King County are strongly encouraged to apply. For support with your application, see the Help with Your Application section on page 4.

WHO IS ELIGIBLE

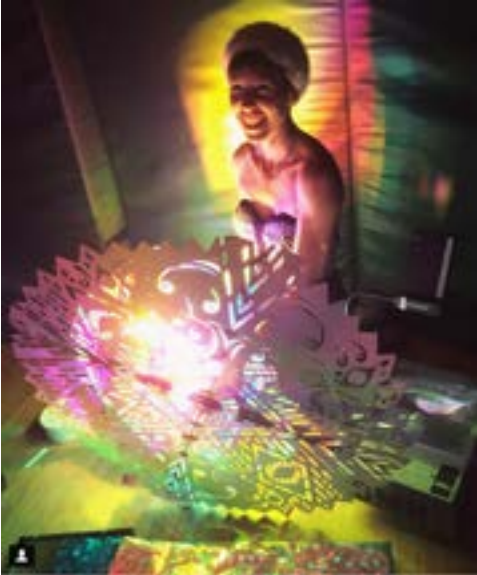
The 2019 GAP Awards are open to artists residing in Washington State working in all disciplines.

APPLICANTS MUST BE:

- 18 years of age or older;
- Washington State residents at the time of application and payment;
- Generative individual artists (or artist teams): those who are the originators of works of art.

APPLICANTS MAY NOT BE:

- A recipient of a GAP or Fellowship from 2014–2018 or recipient of three GAPs total in a lifetime;
- A previous recipient of the James W. Ray Distinguished Artist or Arts Innovator Awards;
- A recipient of another Artist Trust grant in 2019;
- Graduate or undergraduate matriculated students enrolled in any degree program at the deadline date of June 24, 2019;
- Applying on behalf of a company, nonprofit, organization, fiscal sponsorship, community group, ensembles, or collective;
- Applying to fund projects retroactively;
- Current Artist Trust staff, Board of Trustees, honorary committee, consultants, contractors, current GAP panelists, or their immediate family.





ELIGIBILITY CONTINUED

ARTIST TEAMS:

A team of two or more artists may apply if they have a documented history of creating and presenting work as a team for at least three consecutive years. Artists applying as a team must contact Artist Trust to confirm eligibility before applying. If eligible, one artist will submit the application and list team members in the application. All team members must meet the eligibility requirements.

DISCIPLINARY CATEGORIES

Applications are reviewed by selection panels in four disciplinary categories (literary, media, performing, and visual). Choose the category in which you'd like your application reviewed and use the discipline statement to provide additional context.

Disciplinary categories may include the following practices:

LITERARY: Comics, Experimental/Hybrid Works, Fiction, Graphic Novels, Nonfiction, Poetry, Zines.

MEDIA: Animation, Augmented Reality, Film, Immersive Audio & Video Works, Podcasts, Screenplays, Sound Art, Teleplays, Video Art, Virtual Reality, Web-based Art.

PERFORMING: Costume Design, Dance, Music, Music Composition, Musical Theater, Performance Art, Playwriting, Puppetry, Set Design, Sound Design, Spoken Word, Storytelling, Theater, Traditional/Folk Performance.

VISUAL: Bio Art, Craft, Digital Arts, Drawing, Ecological Art, Environmental Design, Furniture Art, Illustration, Installation, Interactive Installation & Sculpture, Painting, Photography, Printmaking, Public Art, Sculpture, Traditional/Folk Art.

ABOUT ARTIST TRUST / SEATTLE THEATRE GROUP PARTNERSHIP

Presented by Seattle Theatre Group (STG) at The Neptune Theatre in Seattle, WA, Nights at The Neptune: A People's Theatre Joint is a series of free, summer performances showcasing local artists whose work focuses on race and social justice. Through the Artist Trust / Nights at The Neptune partnership, up to four media and/or performing artists will receive a performance date (June-August) as part of the 2020 Nights at The Neptune Series, including access to the theatre for two days (one day for rehearsal, one day for performance) and marketing and production support from STG. The awardees will receive both a GAP Award and The Neptune opportunity.

To apply, media and performing artists must complete the GAP Award application and include a statement addressing how their project relates to race and social justice and what they intend to present as part of the Nights at The Neptune Series.

TOP to BOTTOM: La Espritista, 2018 GAP recipient, *Jumping Into Fire*, Dr. Robert Bartlett, 2018 GAP recipient, Adam Jabari Jefferson, 2018 GAP recipient, *Oak and Cherry Bowl*, John Furniss, 2018 GAP recipient



Application Process

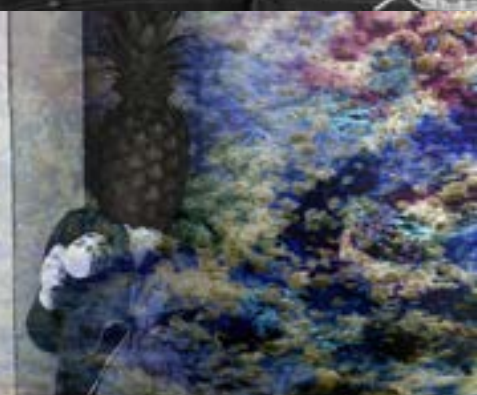
HOW TO APPLY

The 2019 GAP Award application is available online starting May 20, 2019. Visit artisttrust.submittable.com/submit to submit.

MATERIALS TO SUBMIT:

- Discipline Statement—50 words or less;
- Biography—150 words or less;
- Project Description—350 words or less;
- Work Samples—See detailed work sample guidelines on page 6.
- Artist Résumé—5 pages or less;
- Project Budget—Use template on Submittable
- OPTIONAL: Nights at The Neptune Statement—250 words or less.

Applications are only accepted through Submittable.



HELP WITH YOUR APPLICATION

Applying for grants can be hard, and we want to help you. Artist Trust offers the following support services and resources to guide you through the application process:

Office Hours: 20-minute consultations with our staff, provided in-person or by phone, on May [22](#) & [31](#) and June [7](#) & [14](#). Make an appointment at artisttrust.org.

Preliminary Application Review: submit your application through Submittable by June 3 and check the box to request preliminary review. Our staff will review your application and provide feedback by June 14. The application is then opened for editing and must be resubmitted by the final deadline, June 24, 11:59 PM PST.

Webinar: learn about the selection process and get tips for submitting a strong application on May 29, 12:00 PM. [Register](#) at artisttrust.org.

Reference Guide: [review](#) examples of successful applications from last year's awardees at artisttrust.org.

Resources: visit artisttrust.org for toolkits, tips, and other information.

Contact Us: We are happy to answer questions about your application. Our contact information is on page 7. Please note: it's hard for us to answer questions on the day of the deadline. Start your application early and don't wait to contact us with questions.

TOP: *Upcycle Look Book 2018 ft. From My Dad's Pants To You*, Kalina Chung, 2018 GAP recipient, Dan Friday, 2018 GAP recipient, *Tipping Cup*, Whitney Evans, 2018 GAP recipient, *SIGNAL*, Rachel Green, 2018 GAP recipient

Tips & Hints



Above: Hakano O'Leary, 2018 GAP recipient

1. **Read the guidelines and instructions carefully and follow them.**
2. **Start your application at least a week before the deadline** and give yourself plenty of time to prepare your materials. Don't wait until the last minute to submit. Submittable slows down from high traffic in the hours before the deadline. We do not accept late applications for any reasons, including technical difficulties.
3. **Write and save your application in a word processing program.** Copy and paste the text into Submittable when you are ready to submit.
4. A **discipline statement** (50 words or less) describes your artistic practice. It can be as simple as "I am a poet" or give a more detailed explanation of your practice. You will also be asked to select a disciplinary category (literary, media, performing, and visual). Choose the category in which you'd like your application to be reviewed.
5. A **biography** (150 words or less) tells your story as an artist. It provides details about you and your work, such as where you were born or grew up, your training, career development, accomplishments, or other information that may not be found elsewhere in the application.
6. A **project description** (350 words or less) explains the who, what, when, where, and why of a project. It gives specific details about your vision, timeline, intentions, goals, and how this funding will support your work. A strong project description is clear and straightforward, cohesive with the work samples, and shows you know what it takes to complete your project.

Projects selected for GAP funding vary in scope, size, and scale. They range from developing a series of poems to large-scale performances. You can find examples of projects supported by GAP in the reference guide or by looking at the previous award recipients' profiles on our website.
7. **Work samples** are the most important part of your application. Include your strongest work. Make sure your work samples are well-documented, cohesive with your project description, and follow the work sample guidelines on page 6. Upload your work samples in the order you'd like the panel to review them.
8. An **artist résumé** (5 pages or less) is an overview of your professional experience, accomplishments, education, training, and other information about your artistic career. It's much like a job résumé, except its focus is your art. The résumé must be submitted as a .pdf file.
9. The **project budget** shows your project's expenses, income, scale, and feasibility. Be specific and provide as much detail as you can. Expenses may include: your fees for your time as an artist and project manager; artist fees for any collaborators or assistance; service fees for non-artistic assistance or support, such as event organization, tech staff, childcare, etc.; materials; equipment; space / venue; promotion; and insurance. Income may include: funding (including this grant and any others you have or may apply for to support your project; personal contributions; other individual contributions (e.g. your mom, friends, donors, etc.); in-kind donations (e.g. your time, a friend's time, discounts on services, pro-bono services, food and beverage donations, etc.); or ticket sales or any other income.
10. **Take advantage of our support services and resources** listed on page 4. You can find examples of each component of the GAP Award application in the reference guide at artisttrust.org.
11. **Have a friend, colleague, or another artist review your application** before you submit. If you have questions about your application, the guidelines, your eligibility, or anything else, give us a call or email. Our contact information is on page 7, or call (206) 467-8734 and ask to speak with someone from our program team.

Work Sample Guidelines



PLEASE KEEP IN MIND:

You may submit work samples in audio, video, image, and manuscript formats. The works in your samples should have been created within the past 5 years. Review the guidelines for information on file types, sizes, lengths, and total number of samples. You may submit combinations of images, audio, video, and/or manuscript pages. If you are submitting multiple file formats, you may submit no more than 10 files. One file is equal to one image, one page, or one minute of audio or video. For example, you may submit 5 minutes of video and 5 images, or 3 minutes of audio, 2 images, and 5 manuscript pages. If you have questions about submitting multiple file formats, please contact us before the deadline. Samples submitted over the maximum allowed will not be considered. Links to third party websites, such as SoundCloud, Vimeo, and YouTube, are not accepted.

FILE FORMAT DETAILS:

AUDIO

- Maximum of 10 minutes total.
- Begin and end each sample where you want the panel to begin and end.
- Do not submit samples with cue times.
- Choose a selection that will make the panel want to see/hear more (avoid long intros, etc.).
- Do not submit work samples designed for promotional purposes (such as a performance reel).
- Submit an individual file for each song or work.
- File type(s): .aiff, .mp3, .wav.
- Music and Music Composition: No scores please.

IMAGES

- Maximum of 10 images.
- Recommended no smaller than 1920 pixels on the longest side.
- Recommended 72 ppi/dpi (standard web resolution).
- Submit one piece per file (do not collage several angles or multiple pieces within one image).
- Backdrops should be neutral (white, black, or gray), with each piece well-lit and focused.
- File type(s): .gif, .jpeg, .tiff

MANUSCRIPT

- One manuscript with a maximum of 10 pages, plus one synopsis page.
- All manuscripts must be double-spaced with a 12-point font size or larger (except poetry, plays, or experimental works).
- Multiple poems, stories, pieces, or excerpts should be combined into one file.
- One synopsis page is allowed. Include it as the first page of your work sample (one synopsis page + maximum 10 manuscript pages). If the work sample consists of multiple excerpts, use the synopsis page to give information for each. A synopsis page can include publication dates, whether the selections are from a larger series, additional description, or details about where the piece fits within a larger body of work. It can be single- or double-spaced.
- File type: .pdf.

VIDEO

- Maximum of 10 minutes total.
- Do not submit work samples designed for promotional purposes (such as a filmography or choreography reel).

- Submit an individual file for each distinct work.
- Begin and end each sample where you want the panel to begin and end.
- Do not submit samples with cue times.
- Choose a selection that will make the panel want to see/hear more (avoid long intros, fade-ins/outs, etc.).
- Resolutions: recommended minimum 640 x 480, maximum 1920 x 1080.
- Aspect Ratio: 4:3 or 16:9.
- Bit Rate: recommended above 240 kbps.
- Frame Rate: recommended minimum 12 fps, maximum 30 fps.
- File type(s): .avi, .m4v, .mov, .mpg, .wmv.

WORK SAMPLE DESCRIPTIONS

You may add Work Sample Descriptions when uploading each file. Work sample descriptions should include: title, materials, dimensions, time, or pages, and the year work was completed. Also, use the description to clarify your role (e.g. cinematographer, lighting designer, “I’m the second to the left in this image.”). You may include a short (1-2 sentence) description of the work.

WORK SAMPLE ORDER

Submittable orders your files in the order that you upload them.

QUESTIONS?

Contact Submittable for tech support or AT staff for guideline questions (contact info on page 7).

ABOVE: *I Love You Are You Okay*, Cicelia Ross-Gotta, 2018 GAP recipient

Selection Process

SELECTION CRITERIA

Applications are reviewed by panels in four disciplinary categories (literary, media, performing, and visual). Each panel consists of three artists and arts professionals with expertise in practices within that specific discipline. For example, an artist applying in the media category may have their work reviewed by an animator, a documentary filmmaker, and a festival programmer. Panelists review all eligible applications online through Submittable and meet at Artist Trust to discuss applications and recommend recipients. Panelists are asked to review all applicants through a lens of racial equity and consider geographic diversity and highlighting a range of disciplines and practices. The panel selects the recipients based on:

- Artistic excellence;
- Project clarity;
- Likelihood that the project will be completed based on professional background and budget.

RACIAL EQUITY BACKGROUND

Artist Trust is a nonprofit organization that helps Washington State artists of all disciplines thrive through

direct support, connections, and advocacy. We believe a fair and just society ensures artists of all backgrounds and identities are included in its cultural narratives.

ARTIST TRUST RACIAL EQUITY STATEMENT

Artist Trust commits to addressing historical and structural barriers in access to artist funding, resources, and leadership opportunities for people of color (POC). By working towards racial equity within our organization, funding programs, and services, we are working against systems of racism, engaging in partnership with people of color, and truly fulfilling our mission to support ALL artists in Washington State.

Read more about our work towards racial equity at artisttrust.org

SELECTION PANELISTS

Selection panelists are chosen by Artist Trust staff and represent a range of disciplines, ages, genders, geographies, ethnicities, and stages in their careers. Panelists are kept confidential until the announcement of the awards.

Live panels are open to the public.

Space is limited to two observers per panel. You may not observe a panel if you have a pending application for that award. Contact brian@artisttrust.org if you'd like to observe a panel.

SCHEDULE

- Application opens May 20
- Preliminary application review deadline June 3 (Feedback provided by June 14)
- Application deadline June 24
- Panel review August
- Notification mid-October
- Award announcement October 21

QUESTIONS?

CONTACT ARTIST TRUST:

- With questions about applications, guidelines, eligibility, support services, and resources;
- If you need to access or edit a submitted application prior to the deadline of June 24, 2019.

CONTACT SUBMITTABLE:

- With website access issues;
- With questions about uploading or formatting images;
- With other technical support needs.

<http://help.submittable.com/>

ARTIST TRUST

Monday–Friday: 9:30am–5:30pm PST

Zach Frimmel // Program Coordinator
zach@artisttrust.org: 206/467-8734 x20

Lydia Boss // Program Manager
lydia@artisttrust.org: 206/467-8734 x25

Brian McGuigan // Program Director
brian@artisttrust.org : 206/467-8734 x23